

PINE LAKE PROTECTION & REHABILITATION DISTRICT
MINUTES OF SPECIAL MEETING
Hiles Town Hall, Hiles, Wisconsin
January 20, 1996

The meeting was called to order by the chairman, Vic Burkey, at 1:00 p.m. Also, in attendance were board members Pat Coraggio, and Charlie Struebing.

First item of business was the opening of bids for a weed transport. The DNR has approved matching funds on a transport to aid in the harvesting of weeds.

Bid #1 United Marine Intl. inc. Transport price..\$59,184.00
Trailer price....\$22,412.00

Bid #2 Aquarius Systems Transport price..\$31,500.00
Trailer price....\$ 7,000.00

Discussion with Larry Handeland, Bob Riemer, and Lynn McHenry concluded that the service was excellent from Aquarius Systems and being that the factory is in North Prairie, Wi. it makes the most sense we continue to purchase from them. Also the price is substantially less for the demo model Aquarius unit and there would be less problems with identical model equipment coupling up to each other. Discussion then forecasted on the need of a trailer and it was decided due to the question of safety and practically the trailer is required. A motion was made by Bill McHenry, seconded by Dave Stover to purchase the Aquarius Systems transport and trailer as quoted. Motion passed unanimously.

Charlie Struebing will inform Aquarius Systems and U.M.I. of the bid vote. He will also check with the DNR regarding approval of matching funds. (In checking with the DNR a form needed to be submitted and the matching funds for the trailer was approved.)

Pat Coraggio opened discussion on the need to purchase Walkie Talkies for the much needed communication among our weed harvesting crew. Pat suggested the purchase of models similar to what the police and fire departments use. He felt he could purchase at the police departments special pricing.

Vic announced that the next quarterly meeting would be Sat. April 13 at 1:00 p.m. The annual meeting would be Sat. July 13 at 1:00 p.m. also but would be preceded by a quarterly meeting at 12:00 p.m. Also the annual Wi. Area Lakes conference will be March 8th, 9th, and 10th in Stevens Point. All three board members and their wives plan to attend.

Larry Handeland was asked to provide the board with a list of man hours and supplies required for operation of the weed harvester at the April 13th quarterly meeting for the boards approval.

Pat Coraggio reported that in checking with another lake the

cost for the required annual financial audit would cost approximately \$3000.00. Mr. John O'Kowski, of Three Lakes, Wi., who works with town audits, had quoted to Pat an approximate cost of \$1200.00. Pat will check on this.

Vic motioned to adjoin, Charlie seconded, meeting adjourned.

Respectfully,

Charles Struebing

PINE LAKE PROTECTION & REHABILITATION DISTRICT
MINUTES OF SPECIAL MEETING
Hiles Town Hall, Hiles, Wisconsin
JANUARY 17, 1998

The meeting was called to order by the chairman, Vic Burkey, at 9:36 a.m. Also, in attendance were board members Pat Coraggio, Karl Tauer and Charlie Struebing. 28 members were present. (26 signed sign-up sheet)

Pat explained to the group that the district has been advertising over the past two years for property on or near Pine Lake for the docking, service and storage of our weed harvest equipment. The grant the district received from the DNR, 5 years ago, for our weed harvester, specified that we would actively pursue the procurement of this land. In November, Pat received a call from Janet Worth, offering her land and buildings on West Pine Lake Road. This property consists of 38 acres, a metal building, and a seasonal home. She added that she has terminal cancer and was asking \$38,000.00. Pat called Vic, Karl and Charlie, and with the board in agreement, submitted an offer for the \$38,000.00 with \$1000.00 earnest money, subject to district member approval. Pat added that Janet Worth's attorney stressed that because of her health it would be best if the district could act in a timely manner. Vic then turned the meeting to discussion and questions by the members.

Dave Houle began by stating the he was not happy in the manner that the notices were listed in the newspaper. He stated that the board listed the Special Meeting notice above the Auxiliary Meeting notice, even though the Auxiliary Meeting was at 9:00 a.m. and the Special Meeting was scheduled at 9:30, following the Auxiliary Meeting. Charlie explained the reason he listed the notices in that manner was to be sure to catch the attention of the members! He added, that because the notices were attached, he felt the members would see both meeting times.

Dave Houle continued that the house on the property we were considering, was just a shell and not habitable! Dave then questioned why we couldn't just build a building on the Town of Hiles property. Larry Handeland added that the weed harvester, when assembled, requires a permit to be transported on Hwy 32.

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Paul Nirchsel questioned what the board had in mind for the house. Pat answered that the use of the building hadn't been discussed.

John Cheney questioned if we would use the metal building for the dump truck or for our lake meetings. John questioned if anyone had checked if the truck was too big to fit into the building? Pat

answered that the ideal size of the building still needs to be worked out!

Paul Nirchsel questioned the use of the building as a meeting hall and the work required to bring it up to code.

John Cheney questioned if the town board had been approached about using town land? Karl Tauer questioned John Cheney on the what land the town may have available. John questioned the board about the land Glen Votis had for sale next to Mike Votis? Pat answered that Glen's family asked him to withdraw the offer.

Dave Houle asked if the weed equipment was insured. Vic answered yes. Dave then asked when the board is going to look into the Lake District Boundaries? Pat answered that would have to be brought up in a special meeting.

Stacy Shampo asked where is there a map of the Lake District boundaries? Vic answered that it is on file at the Court House.

Vic brought the meeting back to order by asking if there are any other questions or comments on the purchase of the land?

John Cheney questioned if the Lake District buys this parcel, would we develop this land? Pat answered that the board hasn't discussed this issue.

Stacy Shampo questioned the cost of the land and will it raise taxes. Vic answered that taxes would not increase.

Betty Hozan questioned why we have to buy this property now. Vic answered that the board has to satisfied the DNR's requirements and this was the first property worth considering.

Jerry Dammrow asked if the town has been approached regarding building on town property or does the town have any land the district could acquire? Karl Tauer answered that the town hasn't been approached and there is land on Fire Tower Rd and on Hwy S by the dump site.

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Wayne Pues stated that maybe the district should wait on this land purchase and possibly the price might be reduced.

John Cheney added that he would like to see the Lake District exhaust all possibilities with the Town before we spend \$38,000.00 for this parcel of land.

David Houle and Paul Nirchsel questioned is there a majority of members to be legally voting. Vic answered yes. Next, they questioned if the meeting was announced legally? Vic answered that the meeting was announced in two weeks of the Forest Republican and in the Pine Lake News, which was mailed to all the members!

Judy Burke questioned if the land on Fire Tower Rd. would be useable. Karl Tauer answered he will talk to the town board.

Jerry Dammrow motioned that the district should purchase Janet Worth's property for \$38,000.00. Dorothy Riemer seconded. Vote was done by ballot. Outcome was 18 no votes, and 9 yes votes. The resolution to purchase Janet Worth's property failed to pass.

Dave Houle and John Cheney both suggested the board approach the town board in regards the availability of land that the Lake District could use or purchase. Karl Tauer promised he will add it to the town board agenda on the February 11th meeting.

Jerry Dammrow questioned if there was grant money available? Pat answered that this money is for equipment only.

John Cheney questioned if the district was interested in building a building with the town fire department? Vic said he would look into it.

Jerry Dammrow motioned to adjourn, Larry Handeland seconded, meeting adjourned.

Respectfully,

Charlie Struebing

MINUTES OF SPECIAL MEETING
Hiles Town Hall, Hiles, Wisconsin
JUNE 12, 1999

The meeting was called to order by the chairman, Vic Burkey, at 9:05 a.m. Also, in attendance were board members Pat Coraggio, Karl Tauer and Charlie Struebing.

Vic began the meeting by explaining to the whole that the purpose of the meeting was to discuss plans for the district's lake property and its existing buildings as follows:

LAND PREPERATION- First it is necessary to establish land layout and determine the amount of fill required. Also we need to establish the correct location of culverts and ditches. Location and width of driveway is also important.

DNR AND TOWN OF HILES REQUIREMENTS- Pat and Vic have already been in contact with Dawn Schmidt and the DNR to discuss our thoughts and requirements in regards to site requirements and restrictions. Vic, Pat and Larry Handeland will have additional conversations prior to the annual meeting.

COST OF SITE PREPARATION- Larry Handeland will be meeting with a contractor to establish driveway mesh and base gravel requirements, and furnish the board with an approximate cost figure to report to the district. Also, these figures can help in the writing of specifications when it comes time to release this segment for bids. The board and members decided to start with a driveway 16' wide.

UTILITIES- Pat will contact the utilities to establish placement and cost of electric and gas.

EXISTING BUILDINGS- The board decided that it was in the districts best interest to sell the existing house, demolish it, or allow the Hiles Fire Department to have a practice burn. The consensus of the board and district members present was that they would offer for sale, by sealed bid, the house with furnishings. It will be placed in the two local papers. Vic made a motion that the boards meet at 8:00a.m, instead the original meeting time of 9:00a.m, to open the bids for further discussion at the annual meeting. The cost of removal will also be bore by the party, which buys the house.

Next meeting will be the annual meeting on July 10, 1999, at 9:00 a.m. at the town hall, with the opening of bids at 8:00 a.m. prior to the meeting.

Charlie motioned to adjourn, Karl seconded, motion passed. Meeting adjourned.

Respectfully,

Charles Struebing

MINUTES OF SPECIAL MEETING
Hiles Town Hall, Hiles, Wisconsin
JULY 10, 1999

The meeting was called to order by the chairman, Vic Burkey, at 8:07 a.m., prior to the Annual Meeting. Also, in attendance, were board members Pat Coraggio, Karl Tauer and Charlie Struebing. The purpose of this special meeting was for the opening and reviewing of sealed bids for the construction of a driveway on our lake property and the sealed bids for the sale of the home on the property including furnishings and including removal and clearing of the land. Driveway bids were as follows:

- A) Flannery Trucking...\$5,899.00
- B) Phalen Trucking.....\$9,950.00
- C) Chaney Trucking.....\$9,450.00
- D) Kevilus Trucking...\$16,285.00

In attendance were Cliff Flannery, Mike Phalen and John Chaney. Each bidder present was allowed to discuss their bids (see attached). Discussions covered the amount of fill required, width of road and side ditches and the layout of the road. Karl motioned were approve Flannery Trucking's bid, Pat seconded, motion approved. It was noted that the cost of additional gravel was noted on the quote. John Chaney questioned if the board had considered monitoring the amount of gravel being actually supplied to the roadsite? The board agreed to look into it. Charlie questioned if the board had the site surveyed and staked? The surveying had not yet considered.

The board had received only one bid for the house on the property. Tony and Sam Votis bid \$700.00 for the home and furnishings, including the clearing and cleaning up of the house site. Pat motioned to accept the bid pending the house would be removed within 60 days or the money would be forfeited. Charlie seconded, motion passed to accept the bid. Vic offered to contact Tony and Sam Votis.

Vic motioned to adjourn the special meeting; Pat seconded, meeting adjourned.

Respectfully,

Charlie Struebing

MINUTES OF SPECIAL MEETING
(Opening of building bids)
Hiles Town Hall, Hiles, Wisconsin
May 27th, 2000

The meeting was called to order by the chairman, Vic Burkey, at 9:04 a.m. Also, in attendance were board members Pat Coraggio, Karl Tauer and Charlie Struebing.

Vic began by explaining to the members that the purpose of the meeting is to open and review bids for a 50' x 80' weed equipment storage building. The district received bids from Forest Construction Co. Inc. and Northland Builders, Inc. These bids were as follows:

Forest Construction Co. Inc. -----\$ 35,700.00
Northland Builders, Inc.-----\$ 38,363.00

Charlie questioned if the builders had expressed a construction schedule, since none were mentioned on either quote. Vic explained that he informed both builders that completion needs to be done by fall for equipment storage.

Karl motioned that the board recommends to the members that we accept the lowest bid of Forest Construction Co. Inc. Vic explained to the members that he has recently began subcontracting for Northland Builders and will have to excuse himself from the vote and would be turning this portion of the meeting to Karl. Pat seconded the motion. Motion passed 3 in favor, 0 against, with Vic abstaining from the vote. Pat offered to telephone the bidders on the outcome.

Control of the meeting was returned to Vic. Vic called a vote of the attending members for the approval of the board to build the equipment building, using the bid of Forest Construction Company's' bid of \$35,700.00. The vote was by a show of hands with 15 "yes" and 0 "no" votes. Vic offered to telephone the bidders on the outcome, with Pat offering to contact the bank regarding financing.

The next meeting will be the Annual Meeting July 8th, at 9:00 am, at the Town Hall.

Charlie motioned to adjourn, Pat seconded, motion passed. Meeting adjourned.

Respectfully,

Charles Struebing

**MINUTES OF SPECIAL MEETING OF
PINE LAKE PROTECTION AND REHABILITATION DISTRICT
August 6, 2005**

The meeting was called to order by Chairman Paul Jenkins. Commissioners in attendance were Gail Gentz, Marilyn Pfeiffer and Ginny Steede. Agenda items were 9:00 a.m. call to order, discussion and action to proceed with Lake Mangement Plan and adjourn. Others in attendance were Brad Roost, Wisconsin Lake and Pond Resources, LLC, Scott Van Egeran, Wisconsin DNR and James Goheen, Aquatic Biologists.

Scott Van Egeran carried on a discussion about the types of weeds that were found in Pine Lake . On July 10, 2005, he went out on the lake with Jim Goheen, the consultant from Aquatic Biologists, Paul Jenkins, Marilyn Pfeiffer, Jerry Wolf and Kenny DeBruin. The problems perceived were the north end of the lake had a lot of spiny niat plants. They look like big tumbleweeds. These weeds were determined to be the largest problem because of clogging motors and moving around on the lake. They were not able to find the curly leaf pond weed. Commissioner Jenkins confirmed the he had found three beds. Curly leaf pond weed is an invasive species. This is a problem that should be addressed in an aquatic plant management plan. There are lakes downstream that this lake feeds into and this could spread to the lakes downstream. To the north of the island on the east side of the lake there is a large bed of small pondweed. It is growing fairly tall. This weed has thin stems that wrap around boat motors. This is about a 5 to 10 acre area. It is also determined that urasian milfoil maybe another invasive species in the lake. This is located equal with the small rock island to the west of the big island. It is approximately 1,000 yards long. There is also hybrid milfoil which is beneficial for fishing. A good option for treating invasive species would be chemical treatment. The best time for chemical treatment of these types of invasive species is early summer. There is some testing that can be done to determine what control option works best to control the pond weed. Even when you do chemically treat this for one year, it will have to be watched because pond weed seeds and there is probably a seed bed at the bottom so that it will come back. This can be controlled with a few years of treatment. It is very important to have a plant management plan. Pine Lake is a shallow lake, with a lot of different plants that could vary from year to year. There are two different plant surveys from 1994 and 2002 that Mr.VanEgeren looked over from Pine Lake . By making a plant management plan, the Lake District can factor in the cost of weed control and budget accordingly.

The first step in the process for the plant management plan is to do a survey of the people in the Lake District to find out exactly what the Lake District wants. Mr. Goheen and Mr. Roost have the ability to help write the plant management plan. The DNR will also have input and will answer any questions that arise. Once the plant management plan is in place it is much easier to interact with the consultants and the DNR. The plant management plan will give the direction and the consultants and the DNR will help decide what your best options are.

Jim Goheen from Aquatic Biologists spoke. He discussed why the plant management plan is so important. He spoke about the weed harvester that the Lake District owns and the disagreement on how to use the harvester. Some lakes harvesters work really well and other lakes not so well. Harvesters take a lot of maintenance and skilled resouces to operate. Weeds that are cut a lot of times wash into the shoreline.

Chemical control is a tool, the harvester is a tool, maintenance of septic systems is a tool to

take care of the lake. Monitoring the lake's water quality is another tool. How do you coordinate all of those tools? You put together a plan so that the Lake District is moving forward to control the weeds on the lake.

Individual property owners who have obtained a permit, can treat the weeds in front of their property. Large scale treatment requires a plant management plan in order to get money from the State of Wisconsin to assist in paying for it. The commissioners for the Lake District have said they want to have a plant management plan done regardless if state money is available. The first thing that should be done is send out the survey to all Lake District residents. Second, apply for a rapid response grant to deal with the curly leaf pond weed so that the treatment can be done in spring. It takes about four years to treat the curly leaf pond weed. This means a continual treatment for four years. This will kill the plants each spring. A study has found that when you treat curly leaf pond weed and there is Eurasian milfoil, it treats both species at the same time. Aquathal has been used for this. In order to treat these species in the spring, you must map out where the species were the summer before so in the spring you know where it is located. Mr. Goheen suggestion is to go ahead with two grants. The rapid response grant to take care of the invasive species and a lake planning grant that would come up with a plan to utilize the harvester, chemical treatment where necessary and try to keep the lake recreational for fishing and boating. Shoreline treatments can be 50 feet wide by 150 feet out. This is for people to have access to the lake. Mr. Goheen is willing to coordinate all of this in conjunction with Brad Roost and Scott VanEgeren, and doing the chemical treatment, if necessary.

A question was raised about using insects. It was determined that this would not be a solution to the problems on Pine lake. Question was raised about cost. Eurasian milfoil treatment would range from \$400 to \$450 per acre. If individual property owners wanted to do 50 by 150 feet range from \$150 to \$170 per property owner per year. Treatments from Eurasian milfoil and curly leaf pondweed can become very expensive. This is the reason that the District should apply for the Rapid Response Grant where the state will pick up half of the cost for treatment. The property owners of this Lake District will have to make the determination about picking up the cost for chemical treatment and harvesting for Pine Lake. The lake planning grant would help determine that cost and then it will be presented to the property owners to determine if they want to spend the money for weed management.

A question was raised regarding who does the survey. The survey would be sent out by the Lake District to gather information to use when applying for the Lake Management Grant. The applications have to be submitted prior to Feb. 1, 2006. After the results of the survey are compiled, that information will be incorporated into the grant application. If Aquatic Biologists puts the survey together, mails it out to all property owners, compiles the data the cost would be somewhere between \$1,000 and \$1,500. The thought was that if the Lake District sent out the survey and compiled the data, that expense could be minimized. The questions on the survey should be compiled by the commissioners or a committee of property owners along with the commissioners.

The commissioners and committee should take the Aquatic Plant Management Plan that has been done should be looked at. The determinations should then be made what you want to see done to the lake and what is important to the property owners. Should areas for fishing be left alone, should areas for water skiing be opened up, should paths be cut in and out of the docks and should this be treated with chemicals. The DNR can work with the lake district by giving the pros and cons of chemical treatment versus mechanical harvesting for certain species of plants. They can also let you know what you can and cannot do without a permit if individual

property owners want to pull plants out of the lake. The options are out there and the DNR is willing to give the Lake District advise, but they want to know what the property owners want. The DNR can also give the Lake District rough estimates of costs for chemical treatment and harvesting. When the planning grant is done, it should have a complete cost breakdown for the recommended options. That is part of the planning process. A question could be asked on the survey how much everyone is willing to spend on management plants on Pine Lake .

The recommendation from the floor was made to have the commissioners along with members of the lake district put the survey together and have it ready to pass out at the special meeting which is scheduled in Sept.

Commissioner Jenkins remarked about the weedcutter that Pine Lake has now and the cost factors associated with it such as employers, workers' compensation, cost of fuel, cost of repairs, etc. Commissioner Gentz wanted clarification that the cost of the survey would run around \$2,000 if Aquatic Biologists did the survey. If the Lake District takes on the responsibility of mailing the survey and working with Aquatic Biologists to develop the survey the cost would be around \$500 or less. Commissioner Gentz remarked that if the Lake District is going to do the survey, the questions should be developed, analyzed and the data disseminated into a working document to submit with the lake planning grant. Commissioner Gentz did not think that the commissioners nor the committee had the expertise to accomplish that. If the Lake District spends the \$2,000 on the survey and is successful in getting the lake planning grant, is there any reimbursement from the grant for the survey. The way the grant program is set up, nothing can be reimbursed that has already been spent. Commissioner Gentz stated that if we decide to go ahead with the survey the Lake District will accept the responsibility of the cost of the survey. It was stated that the rapid response grant for the invasive species you can be reimbursed up to one year prior for doing work on these invasive species. If someone uses their GPS and maps the area out, you can count that for reimbursement from the rapid response grant. There is no deadline for rapid response grants which means you can apply anytime all year round.

Commissioner Pfeiffer wanted to know when the first grant application that was denied had a breakdown of the cost of a lake management plan, and if we could use that breakdown as a cost estimate of what a lake management plan would still cost. The answer to that was yes. This cost would only develop that lake management plan and the cost would be between \$5,000 and \$10,000. Commissioner Pfeiffer wanted to know if the Lake District was still willing to go ahead with the cost of the lake management plan if the district was unsuccessful in obtaining the grant which would pay for some of the cost.

Commissioner Gentz stated that approximately 350 property owners are in the district. \$10,500 divided by 350 property owners it comes out to approximately \$30.00 per property owner if the district paid for the entire lake management study. If the grant was approved, three fourths of the cost of the lake management study would be covered by the grant.

There was a motion and second from the floor that the commissioners and four volunteers from the Lake District form a committee to go through the sample survey and determine what the survey should contain and have it printed to distribute at the special meeting in September to the attendees of the meeting, hand deliver surveys around the lake that weekend and mail the balance of the surveys out. The four volunteers will be comprised of property owners on all sides of the lake. There was discussion on the motion to determine what the sequence of events would be. The first thing will be getting a concensus from the property owners with the survey. Between the point when the results of the survey become available and

Feb. 1st, Aquatic Biologists will write the grant proposal to develop a lake management plan. If the grant is awarded, it is usually awarded one to two months after Feb. 1st. The next step would be to get a plant survey done. A plant survey was done in 2004 so that step will not be necessary. It would be recommended that some sort of survey be done to identify where the exotic plant species are and also identify where the worst nuisance native plants are. All of this information would be presented to the Lake District and then decisions could be made on what type of treatments should be done which could be harvesting weeds, chemical treatment or both. The plan is then developed so that maps can be laid out where weeds will be harvested, where chemical treatments can be done with recommendations costs and timelines. Once this plan is in writing, it can be used as the guide for obtaining permits and managing all types of plants on Pine Lake . This will be the foundation for the Lake District to work with plant management for Pine Lake . The question was called and the motion was carried.

A motion was made and seconded from the floor to adjourn. Motion was carried.

**PINE LAKE PROTECTION AND REHABILITATION DISTRICT
MINUTES OF SPECIAL MEETING
September 3, 2005**

The meeting was called to order by the Chairman, Paul Jenkins. Committee members present were Gail Gentz, Marilyn Pfeiffer, and Janice Steed.

This is a special meeting of the Lake District to discuss the Tax Freedom Account. At the annual meeting, a motion was made to dissolve the tax freedom account for the reason that the interest that is received on this account does not cover the cost of the interest that the Lake District pays on the loan that the Lake District owns. There is an outstanding loan on building and equipment. The rate of interest is 6.25%. The balance is \$53,827.76. There is a money market account. The rate of interest is .03%. That balance is \$18,251.70. There are two certificates of deposit. One interest rate is 2.5% and the balance is \$30,508. The other interest rate is 3.89% and the balance is \$5,096. The second certificate of deposit does not mature until 2008.

The Tax Freedom Account was established by resolution of the Lake District dated June 28, 1997. The commissioners established a long range goal for the District to get financial stability with a minimal tax contribution. A separate account was established and was to be viewed as tax freedom day monies which will not be spent by future Lake District Commissioners unless a $\frac{3}{4}$ vote of the participants at an annual meeting elect to use the financial resources set aside for tax freedom day. An annual deposit of \$5,000 per year is put into the tax freedom account. There is a balance of \$35,604 in the tax freedom account .

There were questions from the members about looking into getting a better interest rate. A motion was made from the floor to use the savings account to pay off as much of the loan as is fiscally responsible. The motion was seconded. There was discussion on the motion. This motion was rescinded by the maker before a vote was taken.

A new motion was made from the floor to direct the Commissioners to look at refinancing the loan that the Lake District has and get a better interest rate. This motion was seconded. There was discussion on the motion. The motion was unanimously passed.

A motion was made and seconded from the floor to adjourn the meeting. The motion was carried. Meeting was adjourned.

**PINE LAKE PROTECTION AND REHABILITATION DISTRICT
MINUTES OF SPECIAL MEETING
May 27, 2006**

The meeting was called to order by the Chairman, Paul Jenkins. Committee members present were Gail Gentz, Marilyn Pfeiffer, and Sally Ketterer. Also present was Brad Roost from Wisconsin Lake & Pond Resource.

This is a special meeting of the Lake District to discuss and take action on the Lake Management Plan for Pine Lake .

Commissioner Jenkins asked Brad Roost to give us an update on the Rapid Response Grant and Lake Management Grant that the Wisconsin Lake & Pond Resource applied to the Department of Natural Resources on behalf of the Lake Association . He reported that both grants were denied by the DNR. He suggested that the Association reapply for the Rapid Response Grant. There was some more information that had to be submitted. Wisconsin Lake & Pond Resource will resubmit this application at no cost to the Lake Association .

The grant for the Lake Management Plan was denied by the DNR. Mr. Roost reported the DNR only had a limited amount of funding for these types of grants. The Commissioners would like the Lake Association to fund the preparation of a Lake Management Plan and hire Wisconsin Lake & Pond Resource to prepare the Lake Management Plan. The cost would be approximately \$13,000.00. A motion was made and seconded from the floor to have the Lake Association hire Wisconsin Lake & Pond Resource to prepare the Lake Management Plan at a cost of approximately \$13,000.00.

The motion carried.

A motion was made and seconded to adjourn. The motion carried.

MINUTES SPECIAL MEETING
PINE LAKE PROTECTION AND REHABILITATION DISTRICT
September 4, 2010

The meeting was called to order by Chairman Kloehn. Commissioner's Gehl, Pfeiffer, Sprenger and Tarcin were present.

Chairman Kloehn read an email dated August 19, 2010 from Tim Hoyman of Onterra, LLC to the District regarding the uprooted and fragmented plants building up in the east shore. Copies were provided to all that attended the meeting and is attached to these minutes. Specifically, Hoyman determined that fragmentation from harvesting is definitely not the issue here. The plants causing the problems are bushy pondweed, which do not occur to any great degree in the harvested areas. Discussion followed.

Chairman Kloehn noted that this problem has occurred in the past, notably 2005 although not as bad and that it had been worse in earlier years. Two harvesting contractors were contacted. However, neither would be able to bring their equipment in close enough to pick up the weeds. According to the DNR the weeds will be gone in 2 to 3 weeks. Those on shore will turn to silt and not re-seed because conditions are not favorable. It is permissible to remove these washed up plants by hand. Chairman Kloehn read from the DNR regulations that it is not permissible to remove rooted plants from more than a 30-foot wide path from the shore into the lake. Kevin Gauthier of the DNR is the person to contact regarding these issues. Disposal of plants will have to be arranged privately.

Chairman Kloehn brought up the problem of Eurasian milfoil, which is considered an invasive species and must be dealt with before other problems on the lake. Chemical treatment is an option but cannot be implemented until our Lake Management Plan is approved. A meeting is planned sometime in October with Onterra.

It was recommended by a resident that the District prepare in the future to pick up either mechanically or by hand the floating weeds, whether harvesting or not. It was noted that both sides of the lake have experienced washed up weeds. Harvesting was limited to 20 acres and 10 truckloads of weeds were collected and disposed of. A 15-foot channel down the west side and 2 channels in the north bay were cut. Commissioner Gehl reiterated that the harvesting was not the cause of this year's problem. The uprooting of bushy pondweed occurred naturally and was the result of weather and lake conditions. The concern at this time is how to deal with the washed up weeds. Chairman Kloehn said the Commissioners do not have an answer and requested suggestions on how to deal with this if it happens again next year. It was suggested to look into converting a piece of logging equipment into picking up the washed up weeds as was done in the 60's. Commissioner Pfeiffer believes that the DNR would not allow this now. Dredging was also discussed.

Commissioner Gehl reported that he called the Forest County Zoning Office and that 1700 letters requiring septic tank inspection were sent out. 10% have not responded and are subject to a \$200 fine. Eventually working septic systems and the elimination of phosphorous in fertilizer will help clean up the lake.

There being no further business, Chairman Kloehn adjourned the meeting.

Attachment:

Pine Lake, Forest County Bushy Pondweed Issues
A letter from: Tim Hoyman Onterra LLC
Thursday, August 19, 2010

This morning I met with Dennis Schumacher, Al Vine, and Jerry Wolf at Dennis' residence on Pine Lake. There has been a great deal of concern caused by uprooted and fragmented plants building up on the southern half of the lake's east shore. Dennis has been getting many calls relating to this concern and many of those calls blame plant fragmentation from the recent harvesting activities on the west side of the lake. **Fragmentation from harvesting is definitely not the issue here.** The plants causing the problems on the east side of the lake are bushy pondweed (*Najas flexilis*), which do not occur to any great degree in the harvested areas.

The first picture attached to this email is one of the many floating mats located a bit north of mid-center of the lake. The remaining two photos are of the east side of the lake where bushy pondweed mats have floated against the shoreline. The substrate on that side of the lake is pretty much sand, but it is shallow at less than 3' over much of the area. The dock adjacent to the pontoon boat in the last two photos is 36' long, so you can see that the plants likely go out to about 60' or more. In this case, I believe it would be nearly impossible to remove the plant mass by hand. Other areas of the east shore have much less or none at all.

I have also included a map indicating where the plant was found during last year's point-intercept survey. Yellow indicates a rake fullness of 1, orange = 2, and red = 3. As you can see the plant occurs in much of the lake, especially on the west side.

In my conversation with Kyle this morning, he believed that the current harvesting permit held by the district would cover picking up the floating plants. My one worry is that Kyle mentioned that the cutterheads cannot be used while picking up the mats – this may make it impossible as I believe the plants will need to be picked up in sections. Kyle, would you please confirm the specifics here?

I also spoke with Cliff Schmidt this morning. Cliff will not be taking on new work for this summer, but he would be happy to provide an estimate for harvesting next year if the district decides to follow that path. Other contractors exist, but I do not have contact information for them. **Cliff also mentioned that removing plants in this situation, whether floating in open water or against the shore may be difficult.**

If anyone has any questions, please let me know,

Tim Hoyman, CLM
Aquatic Ecologist
Onterra, LLC
135 South Broadway Suite C
De Pere, WI 54115

MINUTES: GENERAL MEETING
PINE LAKE PROTECTION AND REHABILITATION DISTRICT
September 27, 2019

The meeting was called to order by Chairman Terry Kloehn at 8:37. Also present were Commissioners Jim Kurzynske, Mark Ferris, EJ Kutchie and Jerry Duhn. Karl Tauer was present representing the Town of Hiles.

Notice of the meeting was published in the Forest Republican prior to the meeting.

The minutes from the August 31st quarterly meeting were read by Jerry Duhn. Mark Farris motioned to approve the minutes, second by Jim Kurzynske. Approved.

EJ Kutchie presented the financial information.

Report showed the following: (Balances from 8/31/2019 Statements)

- Regular Money Market Account \$126,125.44
- Tax Freedom Account \$ 42,541.60 (plus \$75,000 in a CD)
- Money Market Checkbook \$ 31,626.85

Mark Farris motioned to approve the finances, seconded by Jim Kurzynske. Approved.

Increase of the Lake Level Project

At 9:00 Tiffney Kleczewski from Flambeau Engineering joined the meeting.

Tiffany showed some mapping of a proposed lake level change. The current data is a minimum of 90.0, maximum 91.0 with a normal of 90.5. The 100 year flood event would be at 92.3.

Tiffany did a map of a proposed change to maximum high level mark to 91.5. This would be a 6" addition to the current maximum of 91.0. The new dam would then maintain a normal level to the 91 mark. Karl Tauer told the group that last spring the lake was at the highest level that he could remember and that level was at the 91.9 mark.

Jim Kurzynske suggested could we keep the dam closed next year to see what happens if the lake level stayed between 91 and 91.5. Could a special permit for the DNR be obtained to allow the lake level to be at a higher level in order to get feedback from the property owners around the lake?

To raise the lake level 6" or ½ of a foot the concern is if any septic fields or mounds do not then comply with the 3' minimum from the bottom of the field to the water table.

There are 38 property owners that could be effected with the change and they need to be included in some type of correspondence. It was suggested that these property owners be contacted with certified mail so we can track who has received the information on the higher lake level project.

It was suggested to contact the Forest County Zoning Department to see if they have any data on the 38 owners and if they are in compliance with current sanitary regulations. We need to determine how many property owners we may need to help to bring into compliance.

From the initial information Tiffany does not see any major issues but it will really depend on what is discovered with the 38 property owners.

Next Steps=

- Tiffany will get this data and information to Larry Konapaki. Larry will share that data with the DNR to get their initial thoughts on how we are proceeding with the project.
- Terry Kloehn will get a current property owner mailing list from the courthouse
- Larry will prepare a general letter to be sent to all property owners
- Mark Farris will speak with Jeannie Fannin about the request for sanitation information on the 38 property owners.
- Either Tiffany or Larry will contact the Forest County Zoning Department with a formal request for sanitation information.
- A formal letter will be prepared and sent as certified mail to the 38 property owners.

Old Business:

- **Dredging/ Sediment Removal**
 - Jerry Duhn and Dick Rausch have received their dredging permits.
 - Still need to obtain the sediment disposal permits prior to the actual dredging.
 - The turbidity curtains need to be ordered. Tiffany will send the information about the company to Mark Farris. She now has 2 different companies to contact.
- **Weed Harvesting**
 - **As a follow up from the quarterly meeting.** We need to coordinate with the DNR a potential new cutting pattern for weed harvesting. Tiffany will contact the DNR to investigate if we can change the GPS coordinates for the 2020 weed harvest season.

Other Business:

- **Meeting Frequency**
 - With all the activity with both the Lake Level Project and the Dredging Project, Jim Kurzynske suggested that we meet more often in order to have better communications and to keep everything on track. After discussion with everyone's input on best times and dates, it was proposed to meet on the last Friday of the month. We will discuss and decide month to month on if an upcoming meeting is required. The next meeting will be on Friday, October 25th at 8:30.

There being no other business the motion was made to adjourn, seconded and approved
Meeting adjourned at 9:52

Respectfully submitted,
Jerry Duhn, Secretary

MINUTES: GENERAL MEETING
PINE LAKE PROTECTION AND REHABILITATION DISTRICT
October 25, 2019

The meeting was called to order by Chairman Terry Kloehn at 8:36. Also present were Commissioners Jim Kurzynske, Mark Ferris, EJ Kutchie and Jerry Duhn. Karl Tauer was not present to represent the Town of Hiles.

Notice of the meeting was published in the Forest Republican prior to the meeting.

The minutes from the September 27th general meeting were read by Jerry Duhn. EJ Kutchie motioned to approve the minutes, second by Jim Kurzynske. Approved.

EJ Kutchie presented the financial information.

Report showed the following: (Balances from 9/30/2019 Statements)

- Regular Money Market Account \$126,125.44
- Tax Freedom Account \$ 42,541.60 (plus \$75,000 in a CD)
- Money Market Checkbook \$ 29,698.94

EJ commented that some larger checks have been issued to Flambeau Engineering for Tiffany's work and to Stafford Law Office for Larry's general counsel.

Mark Farris motioned to approve the finances, seconded by Jim Kurzynske. Approved.

Increase of the Lake Level Project

We reviewed and discussed the next steps for this project that were listed from the last meeting.

Next Steps=

- Tiffany will get this data and information to Larry Konapaki. Larry will share that data with the DNR to get their initial thoughts on how we are proceeding with the project. **Mark will follow up with Tiffany and Larry to see what is the status or this action item.**
- Terry Kloehn will get a current property owner mailing list from the courthouse. **Terry will be going to the court house after our meeting to pick up the address list and the stick on labels**
- Larry will prepare a general letter to be sent to all property owners. **A rough draft of the letter has been submitted to the team, letter has been reviewed and some suggestions made. Mark will forward the suggestion to Larry for the final release.**
- Mark Farris will speak with Jeannie Fannin about the request for sanitation information on the 38 property owners. **Complete.**
- Either Tiffany or Larry will contact the Forest County Zoning Department with a formal request for sanitation information. **Mark will follow up on the status if this request has been made to the Zoning Department.**
- A formal letter will be prepared and sent as certified mail to the 38 property owners. **Mark will follow up with Larry to see if there needs to be a special letter sent to the 38 land owners, the best timing for a letter of this type and if it needs to be sent in**

any special form. (Certified mail??). Jerry Duhn mentioned that next spring a personal connection might be good gesture to engage with the land owners, discuss any concerns and answer any questions in person.

- EJ Kutchie will set up an email address for this project and this email address will be published in the letter in case anyone has questions. (email is- pinelakelevel@gmail.com Mark shared with the team that legal counsel has directed us to use BCC going forward when we send emails concerning this topic. Email trails can be used in court actions and thus the need for us to use the BCC.

Old Business:

- **Dredging/ Sediment Removal**
 - Jerry Duhn and Dick Rausch have received their dredging permits.
 - Jerry Duhn has received his sediment permit.
 - The turbidity curtains will now be ordered next spring. **Mark will follow up with Tiffany to obtain the information of the 2 different companies that sell the turbidity curtains.**
 - For now we will remain in contact with Carol Hopingarnier for the use of her dredging equipment next spring.
- **Weed Harvesting**
 - We need to coordinate with the DNR a potential new cutting pattern for weed harvesting. **Mark will follow up with Tiffany to see if she was able to contact the DNR in order to investigate if we can change the GPS coordinates for the 2020 weed harvest season.**

Other Business:

- **Meeting Frequency**
 - With all the activity with both the Lake Level Project and the Dredging Project we will continue to meet more frequently. Next meetings and the meeting dates for 2020 were discussed.
 - December 13th, 8:00 General meeting
 - January 11th, 8:00 General meeting
 - Other meetings January through May will be decided at the January meeting
 - May 23rd, Quarterly meeting
 - July 4th, Annual meeting
 - July 4th, Quarterly meeting- Assignment of offices
 - September 5th, Quarterly meeting

There being no other business the motion was made to adjourn, seconded and approved
Meeting adjourned at 9:12

Respectfully submitted,
Jerry Duhn, Secretary

MINUTES: Special Meeting
PINE LAKE PROTECTION AND REHABILITATION DISTRICT
October 1, 2020

The meeting was called to order by Chairman Mark Farris at 5:00pm. Also present at the Hiles Town Hall was commissioner Jerry Duhn. On a zoom meeting call was Jim Kurzynske, Terry Kloehn, and EJ Kutchie. Karl Tauer was present to represent the Town of Hiles. Also remotely was Larry Konopacki, from the office of Stafford Law and Tiffany Kleczewski from Flambeau Engineering.

The meeting was posted 24 hours in advance of the actual meeting time.

The agenda was reviewed. Motioned by EJ to proceed with the agenda, seconded by Terry. Passed
The minutes from the September 5th meeting and the current financial statement were postponed to a later meeting.

The special meeting agenda is on the topic of: Increase of the Lake Level Project

Larry started the meeting to talk about the fluctuation of the lake levels on Pine Lake. The current dam design that has been presented to the DNR is a Fixed Crest Dam. But due to the fluctuation of the levels of Pine Lake the fix crest dam will be a detriment to the water level on the lake.

The Town of Hiles and the Lake District will only get to do this one time the dam project one time and thus we need to make sure it is done correctly. The design of the dam will satisfy the current minimum (90.0) and maximum (91.0) of the DNR water level order of Pine Lake. Tiffany has meet with Ayers Engineering and currently the dam fix crest design is 90.6 and at 90.1 there will still be a flow of 17 cubic feet / second of water.

Jerry asked if there is modeling that has been completed of rain totals per month and how the level will change with the fix crest dam. Tiffany replied the actual flow per month is not available.

Larry would like to propose a Stop Block type of dam and then discuss if the ownership of the dam should be taken over by the Lake District. The proposal of the Stop Block dam could come at a lesser cost than the Fix Crest Day just due to the complexity of the dam design and construction.

Tiffany spoke again about the current water level order and the design of the fix crest dam. The crest being designed to 90.6 will be the average height of the water. In the summertime the level will be around 90.5 or lower. With the design, the level could be above 91.0 but it will typically be less than 91.0. The Stop Block or Gate design will be more forgiving with the severe fluctuation of Pine Lake.

Jim asked – Could we build the dam to open and close the gates automatically. Larry replied that it is possible and becomes a resource and management issue. An automated dam is a more complex structure and would cost more to design and build.

Mark commented that the discussion of the fix crest dam is like fire. It will destroy the workable level of the lake and thus the economic values of properties around the lake the \$1,000's of dollar of tax base. Once the fix crest dam is set there will be huge negative economic affects. We need to move forward to have the adjustments available to control the depth of the lake. Currently, the Fix Crest Dam is the recommended dam design by the DNR. Karl confirmed that this is true.

To move forward there could me more costs to either change the dam design or costs to construct the dam. We are likely looking at the Lake District assuming some costs for the project. This could be in design costs, dam cost to construct the dam and possibly the responsibility of operation the dam. This would require the Town of Hiles to give ownership of the dam to the to the Lake District.

Jerry asked- Is there a certain order that we need to pursue? We have control of the dam ownership/ responsibility, the depth of the Manage Level Order, the Dam Design and inputs from the DNR. Larry input was that all need to be moved along simultaneously.

Mark asked- Are these decisions that the board can make on it own or does the decisions need to be made by the property owners at large? Larry responded that some of the decisions can remain at the board level but then added that the DNR would need to have confidence in the proof of financial responsibility prior to a change in dam ownership / responsibility. The DNR will also look at is the town willing to relinquish ownership and is the district willing to accept the responsibility.

Larry stated it would best if each board (Town of Hiles board and the Lake District board) would have an agreement of what will be completed going forward and who will pick up the costs in the future. IE: dam engineering costs and dam construction costs.

EJ stated from a financial perspective, we need to investigate and determine an estimate of engineering costs and dam costs.

The order going forward was stated:

1. Explore the Proposed Dam
2. Explore different options other than Fix Crest Dam
3. Lake District and Town of Hiles to find agreement to take over the dam ownership and responsibility.
 - a. Control Operations
 - b. Financial responsibility
4. Go to the DNR to raise the Water Level Order.

Mark asked- Can the board look at doing the exploratory work? Points 1 and 2? Terry responded yes.

Tiffany stated that if the water level is raised by the DNR the Fix Crest Dam is still not an option due to the fluctuation of the water level of Pine Lake.

Larry feels we should ask the DNR to raise the level 6" not the 12" since not everyone signed the petition for 12".

Mark brought up the question on future expenses.

1. Can Ayers project future expenditures to maintain a dam?
2. We need to have funds for a 10 year projection.
3. Expecting maintenance cost to be on a 5- 10 year frequency.

Question was asked if the board needs to approve a \$10,000 set aside amount to continue to work with Flambeau Engineering and Strafford Law Firm. Since it was discussed as a financial line item at the annual meeting we should be able to move forward with the required consulting fees.

Karl will speak with Ayers to provide and share the model with Tiffany. Tiffany will then work with the model to look at different lake levels. Once this is completed we will then make a decision on where we should approach the DNR on the lake level change.

Being no further comments. Jim motioned to adjourn the meeting. Jerry seconded the motion. Meeting adjourned at 6:11.

Respectfully submitted,
Jerry Duhn, Secretary